

# RESOURCE ALLOCATION SUB (POLICY AND RESOURCES) COMMITTEE

Thursday, 30 November 2023

Minutes of the meeting of the Resource Allocation Sub (Policy and Resources) Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 30 November 2023 at 9.00 am

## Present

### Members:

Deputy Christopher Hayward (Chairman)	Deputy Shravan Joshi
Deputy Henry Colthurst (Deputy Chairman)	Catherine McGuinness
Deputy Randall Anderson	Alderman Sir William Russell
Deputy Keith Bottomley	Deputy Sir Michael Snyder
Jason Groves	

### In Attendance

Alderman Timothy Hailes

### Members observing online:

Tijs Broeke  
Deputy Andrien Meyers  
Tom Sleigh  
Deputy Madush Gupta

### Officers:

Ian Thomas CBE	- Town Clerk and Chief Executive
Caroline Al-Beyerty	- The Chamberlain
Paul Wilkinson	- The City Surveyor
Dionne Corradine	- Chief Strategy Officer
Emily Tofield	- Executive Director of Corporate Communications and External Affairs
Sonia Virdee	- Chamberlain's Department
Sheena Etches	- City Bridge Foundation
Jack Joslin	- City Bridge Foundation
Veronica Pearce	- City Bridge Foundation
Brendan Crowley	- City Surveyor's Department
John Galvin	- City Surveyor's Department
Graeme Low	- City Surveyor's Department
Robert Murphy	- City Surveyor's Department
Ola Obadara	- City Surveyor's Department
Peter Young	- City Surveyor's Department
Jen Beckermann	- Office of the Policy Chairman
Ben Dixon	- Office of the Policy Chairman
David Mendoza-Wolfson	- Office of the Policy Chairman
Ben Dunleavy	- Town Clerk's Department
Polly Dunn	- Town Clerk's Department

1. **APOLOGIES**

Apologies for absence were received from Caroline Haines, Deputy Alistair Moss and Ruby Sayed.

The Chairman welcomed Alderman Timothy Hailes, who had been formally invited to observe the meeting.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

The public minutes and the non-public summary of the meeting held on 2 November 2023 were approved as a correct record.

4. **CAPITAL FUNDING UPDATE**

Members received a report of the Chamberlain providing an update on capital funding.

RESOLVED, that – Members agree to:

- a) Review the schemes summarised in Table 2 and, particularly in the context of the current financial climate, to confirm their continued essential priority for release of funding at this time and accordingly
- b) Agree the release of up to £0.389m for the schemes progressing to the next Gateway in Table 2 from City Fund CIL (£0.234m) and City Cash (0.155m)

5. **COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND – APPLICATIONS FOR APPROVAL**

Members received a report of Managing Director, City Bridge Foundation, concerning applications for grants from the Community Infrastructure Levy Neighbourhood Fund.

The Chairman informed the Committee that an application for funding from Tavistock Relationships had been approved by the Town Clerk under delegated authority.

RESOLVED, that – Members:

- a) Approve the grant recommended to The Running Charity for £42,652 at a meeting of the CILNF Officer Panel in November 2023
- b) Approve the grant recommended to The Lord Mayor's Appeal for £90,000 at a meeting of the CILNF Officer Panel in November 2023
- c) Note the grant to Tavistock Relationships approved under delegated authority

6. **COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND – APPROVAL OF UPDATED COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND POLICY**

Members received a report of the Managing Director, City Bride Foundation, concerning the Community Infrastructure Levy Neighbourhood Fund Policy.

RESOLVED, that – Members:

- a) Note the response and key findings of the consultation on the City CIL Neighbourhood Fund
- b) Approve the proposed community priorities and revised policy for the City CIL Neighbourhood Fund
- c) Subject to the approval of recommendation 2, delegate the approval of funding applications below £100,000 from the City CIL Neighbourhood Fund to the Neighbourhood Fund Officers Panel and delegate the approval of funding applications for £100,000 and above from the CIL Neighbourhood Fund to the Resource Allocation Sub-Committee
- d) Approve the proposed terms of reference for the City CIL Neighbourhood Fund Officers Panel

7. **BEMS UPGRADE PROGRAMME – PHASE 2**

Members received a report of the City Surveyor concerning Building Energy Management System.

RESOLVED, that – Members:

- a) Approve additional budget of £200,424 to reach the next Gateway;
- b) Note the revised project budget of £200,424 (excluding risk);
- c) Note the total estimated cost of the project at £200,424 (excluding risk);
- d) Approve a Costed Risk Provision of £47,486 is approved (to be drawn down via delegation to Chief Officer), as per risk register appendix 2

8. **CITY SURVEYOR'S BUSINESS PLAN 2023-28 QUARTER 2 2023/24 UPDATE**

Members received a report of the City Surveyor regarding the Departmental Business Plan for 2023-28 and an update on Quarter 2 (2023/24) activity.

RESOLVED, that – the report be received and its contents noted.

9. **THE CITY SURVEYOR'S CORPORATE AND DEPARTMENTAL RISK REGISTER – NOVEMBER 2023 UPDATE**

Members received a report of the City Surveyor regarding the Corporate and Departmental Risk Register.

RESOLVED, that – the report be received and its contents noted.

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

A Member asked for an update on a survey being conducted on the financial implications of the City Corporation's commitments to the Lighting Charter.

In reply, officers said that they were continuing to review how the City Corporation's asset base could be compliant with the Charter, but the work had taken longer than anticipated. They expected to be able to provide an update in the coming weeks.

The Chairman agreed that it was important to understand the financial implications but that the delays were not satisfactory. He requested that officers return with their update at the Sub-Committee's first meeting of 2024.

**11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no urgent business.

**12. EXCLUSION OF THE PUBLIC**

**RESOLVED**, That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

**13. NON-PUBLIC MINUTES**

The minutes and the non-public minutes of the meeting held on 2 November 2023 were approved as a correct record.

**14. CITIGEN OPTIONS REVIEW APPROACH UPDATE**

Members received a report of the City Surveyor concerning the City Corporation's future relationship with Citigen.

**15. GUILDHALL SCHOOL OF MUSIC & DRAMA HEATING, COOLING & VENTILATION REPLACEMENT**

The Chairman noted that this report sought approval from the Sub-Committee for capital funding requests of £155,400 to progress a Gateway project. This request been included and approved at the Capital Funding Update at Item 4. Accordingly, the Sub-Committee was not required to approve this again.

**16. ANNUAL REPORT ON OPERATIONAL PROPERTY PORTFOLIO**

Members received a report of the City Surveyor concerning the City Corporation's Operational Property Portfolio.

**17. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions in the non-public session.

**18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no urgent other business in the non-public session.

**The meeting ended at 9.33**

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Chairman

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